

September 6, 2005

MUNI # 04022  
AMY ROFFERS, CLERK  
TOWN OF HUGHES  
67240 W CRYSTAL LAKE RD  
IRON RIVER WI 54847

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. However, sections 1.3 and 1.6 of your ordinance have optional language which should be clearly accepted or rejected.

It is our understanding that you will begin enforcement on October 3, 2005 using Robert Lietha as your certified inspector. [Note that we have adjusted your intended enforcement date ahead to provide at least 30 days notice to us as required by s. Comm 20.04(1) (b).] Inspections must always be performed by properly certified inspectors.

We recommend that you provide a copy of your ordinance and this letter to your authorized inspector(s).

By copy of this letter, we are informing our state-contracted inspection agency (Tel. (715) 532-0364) that has been enforcing the UDC in your municipality that their services will no longer be required. Unless you and the agency otherwise reach agreement, they will be responsible for completing the inspections of any dwelling for up to two years after when they issued it a permit.

By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler  
UDC Consultant  
Tel. (608)266-1390

ENCL.

cc:

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